

Assessment Framework of Potential Partners

Criteria	Variables	Score 1-5	Potential Partners (Score from 1-5 , with 1 the lowest and 5 the highest)			
			Organ isatio n 1	Organ isatio n 2	Organ isatio n 3	Organ isatio n 4
1. Mission, Objectives and Policies	a. Legal identity and registration					
	b. Compatibility of mission and objectives					
	c. Compatibility of strategy, policies and working approach					
2. Management and Administration	a. Governance: Assembly of general council and election for membership					
	b. Availability of policies and rules and regulations					
	c. Segregation of duties					
	d. Participatory leadership					
	e. Existence of second tier leadership					
	f. Gender and ethnic equity in governance					
	g. Willingness to abide by Plan Nepal's <i>NGO Guidelines</i>					
3. Financial System	a. Consistency of accounting practices with Plan's <i>FOB</i>					
	b. Regularity of audits					
	c. Transparency					
	d. Consistency of financial policies and procedures with best-practice standards					
	e. Segregation of duties					
	f. Willingness to abide by Plan Nepal's financial policies and procedures					
4. Human resources (HR)	a. Competency and skills of human resources (including staff turnover in the previous two years)					
	b. Community HR development strategies					
5. Nature of organisation	a. Base of organisation (community, district, regional or central)					
	b. Origin and development from a locally-based CBO					
	c. Degree non-political and non-religious					
	d. Degree of specialisation/multi-service provision					
	e. Inclusiveness of executive committee					

6. Working strategy /modality	a. Participatory planning					
	b. Participatory monitoring evaluation process					
	c. Focus on marginalised, disadvantaged and excluded families and communities					
	d. Mobilisation of local resources					
7. Experience	a. Work experience and track record					
	b. Child-focused experience					
	c. BR experience					
	d. Programme phase-out					
8. Community capacitating	a. Phase-out strategy					
	b. Community capacitating strategy					
9. Resource leveraging	a. Financial resource leveraging capacity					
	b. Capacity to work with networks, alliances and government bodies					
	c. Salary and operating costs proposed					
10. Donor feedback	a. Programme implementation					
	b. Administration and transparency					
	c. Quality and timeliness of reporting					
11. Community feedback (to be assessed in at least in one working area)	a. Strategy for community empowerment					
	b. Collaboration with line agencies					
	c. Transparency, accountability and commitment					
Total score						
Position of the organisation:						
Evaluator's remarks:						