

**Partnership Agreement between
The Britain Nepal Medical Trust (BNMT)
and**

..... (.....)

The Britain Nepal Medical Trust (hereinafter called the BNMT) and
..... (hereinafter called the NGO) being desirous of furthering development activities in Nepal
in the health sector have agreed as follows:

1. The NGO hereby agrees to:

- a. Carry out the programme activities in the district(s) as presented in the Periodic Project Agreement between BNMT and the NGO.
- b. Work in close coordination with the BNMT district office(s), District (Public) Health Office, health institutions, NGOs/CBOs, District Development Committee, Village Development Committee/municipality District Administration Office and other relevant organisations in the project area.
- c. Submit monthly reports by 27th of same month, periodic project reports by end of the agreed period, and an annual report by 31st December in each year. Each report shall include budget vs expenditure of the reporting period.
- d. Have the accounts audited annually by a registered auditor; and submit audit report to the BNMT.
- e. Operate a separate bank account for financial transaction related to the fund provided by BNMT and keep accurate and up-to-date records of all financial transactions and make them available for inspection by BNMT. The NGO shall manage the funds following the generally accepted accounting and auditing systems and procedures which shall include but not limited to: cash book, bank books, stock books and monthly reconciliation. As per the requirement of the organisation, the NGO shall submit bills and records to BNMT.

2. The BNMT hereby agrees to:

- a. Provide required budget amount for the cost of activities as presented in Periodic Project Agreement.
- b. Provide guidance and technical support to the NGO in its dealing with partners organisation and implementing the programme activities.
- c. Provide technical and advisory support for the Institutional Strengthening and Organisational Development (ISOD) of the NGO.
- d. Monitor and evaluate the performance of the NGO and its activities as agreed in the periodic project agreements on a regular basis. In addition,

3. The BNMT and the NGO agree to:

- a. Abide by the law of Nepal in its entirety.

- b. Make any changes that affect the partnership objectives and spirit of the programme mutually in consent.
- c. All programme related confidential information should not disclosure with out permission of BNMT.
- d. This agreement does not create any obligation, legal financial or otherwise on the part of BNMT to any person claiming entitlement to compensation or other remedies relating to personal injuries economic harm or otherwise incurred by the NGO, before, during and after the completion of the Agreement.
- e. Either party may terminate this agreement by giving a one month advance notice to the other. In case of the (called name of NGO) failure to implement the activities within planned month from the date of signing General Agreement, another one month may be considered upon request of the (called name of NGO) submitting satisfactory explanations.
- f. This agreement will come into effect from the date of the signing and remain valid for a period of (no. of years) years, which may extended as agreed upon by the BNMT and the (called name of NGO) not exceeding for a further period of (no. of years) years. A one month prior notice shall be needed for this purpose.

Name:

Name:

Designation:

Designation:

Britain Nepal Medical Trust

Mailing Address:

Mailing Address:

Phone :

Phone:

E-mail:

Fax:

Fax:

Date:

Date:

Witnesses

Name:

Name:

Designation:

Designation:

Britain Nepal Medical Trust

Mailing Address:

Mailing Address:

Phone :

Phone:

E-mail:

Fax:

Fax:

Date:

Date: