



TERMS OF REFERENCE FOR DIGITAL STORY TELLING

1. Background

Save the Children's new global campaign Every Last Children was launched around the world on April 26, 2016. In Nepal, it was launched nationally on June 4, 2016. Save the Children works in all 75 districts of the country however the campaign activities are focused on seven districts Saptari, Kapilvastu, Bajura, Dailekh, Kalikot, Banke and Achham for 2017.

In 2016, basic photography training for girls in 4 different districts was organized. As the continuation of the activity, the "Digital Story Telling" training has been planned for the group of girls from Kapilvastu District who participated in basic photography training. This training will help the participants to be able to critically analyse their realities and prepare their own digital stories to inform, sensitize and inspire others.

2. Objectives

- Enhance rights of children (specifically girls) to expression and participation through photography and digital story telling
- Give children an experience of a fun-filled participatory learning environment
- Empower children, build confidence and self esteem

3. Deliverables and Timeline

November – December 2017

SN	Deliverables/Outputs	Timeline
1	Conduct digital story training in Kapilvastu	Before 15 November 2017
2	Produce videos of the training	Before 30 November 2017
3	Follow up	December 2017
4	Draft Report Submission	Before December 4, 2017
5	Final Report Submission	Before December 10, 2017

4. Expected outcome

- The participants are confident to use photography skills to bring out their stories and take the art form back to their own communities
- The participants are able to think critically and express creatively
- The participants get more opportunities to participate in various photography training and platforms

5. Qualification and experience required

- The consultant should have at least 3 years of experience in conducting participatory photography and digital story telling
- Should have prior experience in working with children.
- Previous experience in conducting child centered workshops will be an added value.

6. Nature of the consultancy (Individual or Team)

Team

7. Field visits required

Yes, up to 5 days in Kapilvastu.

8. Proposal Submission Guideline/Required Documents

- Proposal Submission Deadline- **23 October 2017**
- Required Documents-
 - Filled out Proposal Form (enclosed with this ToR)
 - CV(s) of the Consultant(s) with full date of birth in dd/mm/yyyy format. The date of birth is required for vetting purpose.
 - For firms: Copies of- Firm registration certificate, VAT registration certificate, Latest tax clearance certificate. For firms that are tax exempted by the government, a copy of tax exemption certificate should be submitted.
 - For Individuals: Copies of citizenship certificate and VAT registration certificate
- If any documents/information is not available or not applicable, the reason(s) must be clarified in the proposal form. Save the Children will have the right to disqualify the proposals from the selection process if the proposal submission guideline has not been followed.
- The technical and financial proposals shall be submitted separately in sealed envelopes to-

HR Coordinator- Consultancy
Human Resource Department
Save the Children, Nepal Country Office
Airport Gate Area, Kathmandu, Nepal

Envelope should clearly be labelled as- "Technical/Financial Proposal for Digital Story Telling Training"