



Save the Children

## VACANCY ANNOUNCEMENT

Save the Children believes every child deserves a future. In Nepal and around the world, we give children a healthy start in life, the opportunity to learn and protection from harm. We do whatever it takes for children - every day and in times of crisis - transforming their lives and the future we share.

Save the Children invites applications from the interested and eligible candidates (Nepali Citizens only) who are reliable, accountable, have the ability to deliver results with the highest level of integrity and who value diversity for the following position(s):

Position	Brief Description	Eligibility
<b>Logistics and Procurement Coordinator</b>  Required No.(s): 1  Term & Location: Fixed term till December 2018 based in Butwal	Manage overall logistics and procurement process effectively and efficiently including preparation of procurement plan, carry out procurement process ensuring timely delivery of goods & services, warehouse management, monitoring & providing technical support on logistics and procurement to Field Offices and partners; assist on development and revision of procurement system, policies, manual and other tools for strengthening effective and efficient program logistics	Master's degree in Management or related discipline(s) with minimum 3 years (2 years for GSI group*) of relevant work experience

\*GSI group include Female, Dalit, Madhesi, People with Disabilities and other indigenous/minorities

For detail job description(s) of the position(s), log on to [www.merajob.com/save-the-children](http://www.merajob.com/save-the-children).

Click "Apply Online" icon below the details of respective position(s) to apply.

The application deadline for the positions is 17:00 hrs, Friday, October 13, 2017.

Only the shortlisted candidates will be contacted for further selection process. Canvassing at any stage of the processes shall lead to automatic disqualification. No telephone inquiries will be entertained.

**Qualified candidates from minorities, indigenous groups, women and people with disabilities are encouraged to apply**