

Study on System Disruptions for Social Security Allowance and Prime Minister Employment Program: how hazards interrupt the social protection system, and how to mitigate the disruptions with contingency plans and design tweaks

Terms of Reference (ToR)

Save the Children is the leading global independent organization for children. Save the Children believes every child deserves a future. Around the world, we work every day to give children a healthy start in life, the opportunity to learn and protection from harm. When crisis strikes, and children are most vulnerable, we are always among the first to respond and the last to leave. We ensure children's unique needs are met and their voices are heard. We deliver lasting results for millions of children, including those hardest to reach.

We do whatever it takes for children – every day and in times of crisis – transforming their lives and the future we share.

Our vision: A world in which every child attains the right to survival, protection, development and participation.

Our mission: To inspire breakthroughs in the way the world treats children, and to achieve immediate and lasting change in their lives.

Our values: Accountability, ambition, collaboration, creativity and integrity.

We are committed to ensuring our resources are used as efficiently as possible, in order to focus them on achieving maximum impact for children.

Background information/context

The assignment is part of the ECHO funded Pratibaddha II: Together for Disaster Preparedness and Early Action in Landslide Affected Hill Areas of Nepal, which has been implemented by a consortium of People in Need, Save the Children, Community Self-Reliance Centre and S.W.Nepal Pvt. Ltd. Building on achievements and previous learnings and gaps identified, the project aims to work in 4 municipalities (Barabise and Bhotekoshi of Sindhupalchok district and Naukunda and Uttargaya of Rasuwa district) most exposed to landslide risks in Bagmati province, where the Government of Nepal (GoN) implements pilots designed to improve humanitarian preparedness and response. The project aims to unlock bottlenecks that prevent households at risk of landslides (categorized as per Government of Nepal (GoN) guidelines as CAT II – in need of mitigation, and CAT III – relocation) and at risk of floods from benefiting from improved disaster preparedness and early action. This will be achieved by putting vulnerable households at the centre of risk analysis, and focusing on multiple interventions implemented by municipalities and the households. Specifically, the project will engage municipality representatives, communities at risk and key stakeholders across three tiers of the government to commit and work together to 1) implement nature-based solutions aimed at disaster mitigation, 2) localize forecasting, plan and implement early action, leverage the governmental Social Protection (SP) programmes before, during and after the times of crisis. Additionally, the project will contribute to broader topics that are fundamental for GoN to be better prepared in case of future humanitarian crisis in hill areas of Nepal.

Regarding the social protection program implementation system, frequent and multiple shocks disrupt in every step of the business process, including registration/renewal, database management, payment and grievance handling. Various evidence in social protection illustrates that the predictability, reliability, and regularity of Social Security Allowance enables beneficiaries to make informed choices on proper, productive investment of their cash, which will eventually help them move out of the poverty cycle. However, if a system is irregular with lots of delays, problems of case management, poor communication concerning payment modality, beneficiaries are less able to make informed choices on how, when, and where to invest their SSA.

Objective of the study

The objective of the consultancy work is to carry out the study in order to:

- (I) explore how different hazards disrupt the implementation (all the business processes) of social protection programme (Social Security Allowance and Prime Minister Employment Program) and,
- (II) recommend the possible solutions for the business continuity of social protection programme during and after the shocks

Methodology of the study

The consultant is suggested to follow the qualitative approach in research methodology, however, the assignment is not limited to it. Data collection shall comprise desk review of existing published and grey literature, key informant interviews (at least 20) and group discussion (at least 8) with stakeholders including at-risk communities.

Location of the study

The study area will be 4 municipalities (Barabise and Bhotekoshi of Sindhupalchok district and Naukunda and Uttargaya of Rasuwa district) which are most exposed to landslide risks.

Expected Deliverables

SCI expects the following deliverables to be provided:

Deliverable number	Deliverable title	Description
1	Inception report	The report is to define the project's exact work plan, methodology, report design and scope for the rest of the duration.
2	Final report	A complete report in agreed format

Experience and skill set required

Minimum competencies:

- Proven experience of working of Shock Responsive Social Protection (SRSP).

- Good knowledge on social protection systems in general and SRSP particular.
- Advanced University Degree (Master) in international development, social sciences, or a related discipline.

Estimated Commencement Date: 14 November 2022

Estimated End Date: 28 February 2023

Deliverable number	Deliverable title	Submit to	Delivery date
1	Inception report	Technical Manager- Anticipatory Action/SRSP	5 December 2022
2	Final report		28 February 2023

Payment information

30% of the total cost payable after the satisfactory completion of deliverable 1

70% of the total cost payable after the satisfactory completion of deliverable 2

Evaluation Criteria

Criteria	Weightage	Sub Criteria
Commercial Criteria	40%	Proposed total cost (Budget)
Capability Criteria	60%	Academic Qualification of Team Leader Post Qualification Research Experience of Team Leader Understanding of TOR

How to apply for the services

Proposal Submission Guideline/Required Documents

- Proposal Submission Deadline- **10th November 2022**
- Required Documents-
 - Filled out Consultancy Proposal Form (enclosed with this ToR)
 - CV(s) of the proposed consultant(s) with full date of birth in dd/mm/yyyy format.
 - For firms: Copies of- Firm registration certificate, VAT registration certificate, Latest tax clearance certificate.
 - For Individuals (Nepali): Copies of citizenship certificate and PAN/VAT registration certificate;



If an individual is a full-time staff member of another organization, a no objection/consent letter signed by the organization head must be submitted along with the proposal. This is not applicable for proposals sent through a firm.

Proposals should be submitted via email to eoiconsultant.nepal@savethechildren.org