

## **CBM Global Nepal**

CBM Global works alongside people with disabilities in the world's poorest places to fight poverty and exclusion and transform lives. Drawing on over 100 years' experience, we work with the most marginalised in society to break the cycle of poverty and disability and build inclusive communities where everyone can enjoy their human rights and fulfil their full potential. CBM initiated its work in Nepal since 1982 and supports a diverse mix of national partners engaged in Inclusive Eye and Ear Care, Rehabilitation, Education, and Social Inclusion of persons with disabilities.

CBM Global Nepal Country Office announces a traineeship opportunity to the persons with disability.

### **Background:**

CBM Global has overtly expressed seven points commitment on accessibility ensuring that accessibility is in every aspect of our work/initiation. CBM Global Nepal Country Office (NCO) takes participatory approach to fulfil accessibility commitments. The report of the accessibility audit has thoroughly highlighted the action to be taken in the different time range to ensure NCO's physical accessibility.

CBM Global NCO has started the process to upgrade the accessibility of office premises. CBM Global NCO recognizes that it is only possible through collaboration with Organizations of Persons with Disability (OPDs) from different impairment and other backgrounds, which NCO will ensure at all levels of upgrading process.

We would like to announce a traineeship opportunity to the persons with disability who will be integral part of this process from the beginning to the end.

**Duration:** 4 months to be commenced from 1<sup>st</sup> of September to 31<sup>st</sup> December 2022.

**Based:** CBM Global Nepal Country Office, Sanepa, Lalitpur.

**Reports to:** Disability Inclusion Advisor

**Stipend:** Applicable

### **Role and Responsibilities:**

- ❖ Active contribution in execution of accessibility plan in collaboration with NCO team (Inclusion Committee) and stakeholders.
- ❖ Contribute to ensure rightsholders'/users' perspectives at different level of upgrading process.
- ❖ Coordinate with technical resource person and users with different background in ensuring that technical standards and in-user preferences are properly and practically applied.

### **CBM Global Nepal Country Office**

Sanepa 2 (2/KA), Lalitpur-Nepal

Tel.: +977-1-5441090/91 • Email: [info.nepal@cbm-global.org](mailto:info.nepal@cbm-global.org) • [www.cbm-global.org](http://www.cbm-global.org)

- ❖ Contribute to document the process and participate in sharing and learning session organised at NCO and CBM Global.
- ❖ Contribute to make sure that planned activities are timely executed in line with available budget and plan of action.
- ❖ Provide technical and administrative support to Admin team in the procurement of goods/services related to accessibility.
- ❖ Contribute to timely procurement of goods/services through regular communications (using means of communication preferred) with OPD representatives, technical resource person, suppliers, contractors, and NCO team (Inclusion Committee).

## Requirements

- ❖ At least Intermediate level completed. Bachelor's Degree preferred.
- ❖ Basic understanding of procurement process.
- ❖ Basic knowledge of disability inclusion and accessibility.
- ❖ Experience of facilitating accessibility and upgrading process of physical infrastructures preferred.

CBM Global is an equal opportunities employer, committed to ensuring all applications are treated fairly. All applications are subject to our shortlisting process; if you are shortlisted, we will invite you to attend an interview.

We promote an inclusive and accessible environment that supports all staff to thrive, with provision of reasonable accommodation for staff with disabilities where needed.

**We encourage applicants to declare reasonable accommodation requirement.**

We are committed to the safety and best interest of all children and vulnerable adults accessing CBM Global supported services and programmes. Relevant background checks including working with children, police and reference checks will be completed prior to the preferred candidate's employment being confirmed.

## How to Apply:

**Closing date:** 31 August 2022

Please send your updated Curriculum Vitae along with a covering letter to [recruitment.nepal@cbm-global.org](mailto:recruitment.nepal@cbm-global.org) by the closing date. Clearly mention the subject line as "Application for Traineeship at CBM NCO" in your email.

Any questions in relation to this opportunity can be directed to [recruitment.nepal@cbm-global.org](mailto:recruitment.nepal@cbm-global.org). You may also call at our office phone numbers.

We look forward to receiving your application.

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